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| **October School Council Minutes** |
| **Meeting**  Date: October 25th 2022 6:00pm  Start: 6.00pm  Invited Participants:  Non DET: Sarah Crotty, Jaqui Deppeler, Anna Rapetti, Mary Hawira,  DET: Jayden Andrea,  Apologies: Lisa Neagle, Kylie O’Hagan  Chair: Sarah Crotty  Minutes: Anna  *Quorum requirements:*  *A school council meeting must operate with a quorum. A quorum requires not less than one half of school council members currently holding office to be present at the meeting and the majority of members present must not be Department employees. Any parent members on school council who also work for the Department are counted as Department employees for the purpose of a quorum.*  *Time Extension:*  *School council meetings should require no longer than 2 hours, regardless of the setting. If business has not been concluded by the scheduled closing time for the meeting, the chair should ask councilors whether they wish to defer the rest of the business until the next meeting or to extend the meeting by a specified period of time (for example, 15 minutes). A motion is necessary if council wants to extend the meeting.*  *Conflict of interest:*  *If a member of the council or their immediate family has a direct conflict of interest (including a pecuniary interest) in with a matter under discussion at a school council meeting that member:*  *·      must not be present:*  *o    during the discussion unless invited to do so by the  person presiding at the meeting*  *o    when a vote is taken on the matter*  *·      may be included in the quorum for that meeting*  *The declaration of interest should be included in the minutes of the meeting****.***  ***If the President is unable to preside over a meeting and no Vice President has been appointed, a member of the council who is not a Department member can be voted to chair the meeting.*** |

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| Welcome:  Acknowledgement of traditional owners. | I would like to acknowledge the traditional owners of the lands on which we meet today*.* I pay respect to Elders past, present and emerging. |  |
| Quorum | Chairperson acknowledges that a quorum was present. |  |
| Minutes of the Previous Meeting | Motion:  That the minutes of the previous meetings held in August be passed as a true and accurate reflection of the meeting. | Moved:  Seconded:  Vote: Accepted |
| Committees | Fundraising - Angela, Trish, Tania,  Finance - Jaqui  Grounds / Maintenance - Heath Brown, Beau Sayers, Sharon, Will Reid? |  |
| Principal’s report | **Chess in term 4-** State finals - one student has gone to the state finals.  **Numbers** 61 with 3 more enrolments just yesterday. Starting next week I think. Prep numbers for the new year are low. Every school. I have contacted the Romsey Rag and dropped ads into each Kinder.  **Trees** Fire screen trees along our eastern boundary are lovely.  **Grounds** - The grounds are extremely wet which has made it difficult for mowing. The mower is booked for next week unless it rains.  **Pergola** -Work to begin in Summer holidays now.  **Building works-** Mostly done over summer holidays this year. Some works to be completed from late november.  **Budget 2023-** Lots of hypotheticals. Feel like I'm preparing for 4 years at once. 3 grades with specialist subjects. Exact structure will be announced later in the term Tutoring and Disability inclusion to continue as well as the mental health and Kimochi program. Music to continue. |  |
| Policies | Bullying, Yard Duty and Medication Policies  Motion: School council approve the above policies | Move: Jayden  Second: Jaqui  All accepted |
| Fundraising: | Motion  That School Council approves the Colour Run to be held on 18th November with all profits to be put towards new screens in the new year. Partial Funding from council and FC.  That School Council approves the money raised from the Bunnings BBQ held on 18th September 2022 being allocated to the purchase of flooring and furniture to go under the new pergola.  **That School Council approve the following fundraising events for the 2023 School year:**   1. Mother’s Day Stall at a cost of $300. No target due to no profit expected. 2. Father’s Day stall at a cost of $300. No target due to no profit expected. 3. Easter Raffle at no cost. Target of contributing to the cost of the purchase of a new interactive whiteboard. 4. Bunnings BBQ 1 at a cost of $787. Target of covering cost of bus to swimming. 5. Bunnings BBQ 2 at a cost of $787. Target of contributing to the cost of the purchase of a new interactive whiteboard. 6. Christmas Raffle at no cost. Target of covering the cost of the hire of the Gisborne performing arts centre for the end of year concert.   The fundraising committee supports the idea of a fundraiser in Term 4 to replace the Colour Run, which may be better to be run every second year. We are currently looking for suggestions from families on what that could be.  The Fundraising Committee also supports a disco being held in Term 2 but as a community event rather than as a fundraiser. | Moved: Jayden  Seconded: Sarah  Accepted  Moved: Jayden  Seconded: Anna  Accepted  Moved: Jayden  Seconded: Mary Vote: All Accepted |
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| Finance report- Jaqui | **Endorsement of reports.**  Motion:  That School Council moved that the presented finance reports be accepted as a true and correct depiction of the Bolinda PS school finances for the months of August and September.  Parent Payments policy  The School Council approve the 2023 parent payments policy  Budget review is in progress. To be approved at next meeting. | Moved: Jayden  Seconded: Anna  Accepted.  Moved: Jayden  Seconded: Jaqui  Accepted. |

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| Curriculum Days | Motion: That school council approves the following dates as student free curriculum days for Bolinda PS.  December 19th - Data analysis and planning day-Regional Data coach (this replaces the originally planned CD on November 28th).  This means that students will finish their school year at 3:30pm on Friday the 16th of December. | Moved: Jayden  Seconded: Mary  Accepted. |
| Camp | Update - Itinerary has been sent out. Total cost $250. |  |
| Buildings and Grounds | We have interested parents, we need to meet to talk about the front garden. Funds have been allocated from an earlier fundraiser.  Jayden to arrange a building and grounds meeting with those parents with skills in that particular area to get the garden project going. |  |
| Business arising from the minutes: |  |  |

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| General Business. |  |  |

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| Correspondence | In: |  |
| Out: |  |

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| Next Meeting | Tuesday 29th November- WIth time to be discussed. |  |

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| Close of Meeting: |  |  |

Signed by the Chairperson: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

President or person who presided at the previous meeting to sign once minutes have been approved by school council

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NOTE: RECORDS AND INFORMATION MANAGEMENT

School council minutes, agenda and correspondence are considered permanent records and are to be maintained in the school until such time as they can be transferred to the Public Record Office Victoria.